

WORLD WIDE VILLAGE 2017

19th August – 24th September 2017 CYPRUS





Organised by

Πολιτιστικό Εργαστήρι Αγίων Ομολογητ Politistiko Ergastiri Ayion Omoloyiton Anchialou 1, 1080 Lefkosia, Cyprus www.politistiko-ergastiri.org

WHO WE ARE & PROJECT BACKGROUND INFORMATION

Our NGO, *Politistiko Ergastiri Agion Omoloyiton*, with experience in youth work since 1999 within our local neighbourhood and 9 years of European projects since 2007 (Youth in Action, Life Long Learning, Erasmus +), promotes short EVS projects with the implementation of the **World Wide Village Project** since 2014.







WHAT IS WORLD WIDE VILLAGE

World Wide Village (WWV) is a short term EVS project developed by Politistiko Ergastiri in 2014 for the first time. Since then, there is development and continuation of the project which consists of different activities throughout the year with a number of partner organizations involved. By taking part in the project, you will have an opportunity to experience the way of living in Cypriot villages by supporting, working and cooperating with the local community, by sharing your skills, knowledge and implementing your own ideas. 2 coordinators from Politistiko Ergastiri will be with the volunteers throughout the duration of the project. For more World Wide Village experience, follow the links below.



- → WATCH: World Wide Village 2014
- → WATCH: World Wide Vilage 2015
- → WATCH: World Wide Village 2016
- → WATCH: World Wide Village April'17

WHEN, WHERE and WHY WE DO IT

The short EVS project for 19th August- 24th September 2017 (arrival on 19th and departure on the 24th) will host 12 volunteers from 6 different countries within the village of <u>Lysos</u> and surrounding villages (Steni and Peristerona). The project focuses on promoting environmental issues, intercultural exchange and active participation in areas where it is needed. Implicating volunteers from countries other than Cyprus will

enhance our goals of tolerance, acceptance and awareness of cultural diversity leading to integration and intercultural experiences.

YOUR TASKS AND RESPONSIBILITIES

- → The main activity of the volunteers is to help local community to pick up crops: carobs and almonds and support the villagers in work that is needed at that time of the year (including: cleaning, planting, repairing etc...)
- → Volunteers will take part in afternoon activities supporting their learning process, including: reflection, creative work, cultural events, trips to the neighbouring villages
- → Volunteers may suggest implementing cultural activities, such as music events, cinema evenings, dance, EVS promotion events, which are especially appreciated and encouraged if they involve the local community and youth

PHASES / WORKING HOURS / FREE TIME

This project will be divided in 3 phases:

Arriving on the 19th August departing on the 24th September 2017

Phase A – On arrival training

- ➤ Phase B Working in the village and supporting locals in their daily work
- ➤ Phase C Final presentation and closure of the project

You will work for 5 days a week, up to 30-35 hours (some days more, some days less depending on the needs). You will have 2 free days each week, which will vary depending on the schedule.

OBJECTIVES AND PRIORITIES

- > To empower and train EVS Volunteers and Local youth workers in dealing with cultural diversity, awareness of social issues and promoting employment ideas.
- ➤ To encourage EVS Volunteers and Local youth workers to work with concrete aspects of cultural awareness.
- > To enhance key competences of the EVS Volunteers and Local youth workers for future international projects.
- > The project aims to offer an opportunity to EVS volunteers to visit, work, and participate in events of the local community.
- The project is organized by the volunteers, for the community. The planning of the activities itself has a voluntary character.
- ➤ To support the local community with their needs, especially locals who need help in collecting their products.
- To support the local community in promoting their local culture and their environment, and to create visibility in order to attract visitors.
- ➤ To encourage the use of creativity as a tool for supporting the local community.
- You will exchange best practices among the youth workers working within a multicultural environment.
- You will have the chance to work with youth, practicing and developing tools and methods

BE PREPARED TO

- work physically from early morning hours for about 20 days of the whole experience
- be ready to have hands on experience with farmers and hard working people.
- work with villagers and learn from them
- become a part of local community
- support villagers in various work occasions
- have a group spirit and tolerance towards cultural differences
- contribute to group activities, be active and openminded
- be ready live and share space together for a month
- be committed to the tasks and the program
- enjoy nature and the local environment (sea, forest)
- respect the village and villagers (respecting the silence and the culture of the village)



ACCOMMODATION

The main location we will use is in the village of Lysos (north-west tip of the island, not far from the sea and the forest). Accommodation is provided within the village the project is applied.

All 12 volunteers will be accommodated together in a house with a kitchen including all the necessary facilities, 2 bathrooms and a spacious outside yard. You should be ready to share rooms with **2-6 persons**. The house is an old agro-touristic renovated building (picture), therefore it is set in such a way that you will need to share double beds. Be prepared to be accommodated in tents if activities require so (beach/ forest activities).



The premises doesn't have Internet access. Be ready to connect with nature and people instead. There is a tavern and a coffee shop in the village for your basic needs – but don't expect something fancy! Cypriot hospitality will make up for it though. The locals are very excited for this project and are waiting to meet you!



IMPORTANT ARRIVAL DETAILS

- ✓ Arrival and departure: to be confirmed
- ✓ Please, have in mind that if you arrive to Cyprus earlier, you will have to deal with your own accommodation/transportation until that day
- ✓ Details of arriving to the village will be given to you once you book your flights
- ✓ In order to help you organise your transport from the airport to the village, it is important to **inform us of your final travel details**. Send us the confirmation of your flights once you book the tickets. Remember to inform us in case of any changes.
- ✓ You will have to buy your own tickets beforehand. You will be reimbursed after the completion of the EVS project and after we receive all travel documents: original boarding passes and receipts/invoices.
- **✓** Keep all the original boarding passes, train and bus tickets with you.
- ✓ If in electronic version, send your boarding pass and receipt/invoice to: worldwidevillageshortEVS@gmail.com.
- ✓ Reimbursement will be given up to the costs of travel receipts and not based on the full amount set by Erasmus+ distance calculator.
- ✓ Remember to bring 3 copies of your Activity Agreement signed by you and your sending organisation

Weather - check it out e.g. on http://weather.com/

Temperatures during August & September are quite high in Cyprus. There is an average daytime temperature of 26°C and an average overnight of 19°C. You should be aware that the humidity is high, therefore you "feel" the heat more. Bring along your **sunscreen** and a hat as we might be working under the sun for some part of the time. Make sure to take comfortable clothes and walking shoes with you. For all information on Cyprus, weather etc please visit the official site at http://www.visitcyprus.org.cy/

<u>Internet</u>: In the villages we will be working at, there will be very limited access to the internet, but will be provided at the local coffee shop.

<u>Electricity</u>: Cyprus has the 240 Volt/ 50 Hz 3 pin electricity plus – so you will definitely need adaptors make sure your bring at least one with you (and your chargers for mobile phones, cameras etc;-)

http://www.110220volts.com/Merchant2/kit img/Plug adapter kit517.jpg Cyprus

Time Zone: UTC (or GMT) +2

Cyprus International Dialing Code: +357

MEALS

Preparing meals during the project as well as dealing with the groceries will be mostly responsibility of the group. In some cases breakfast and lunch is provided by locals but be ready to cook and share other responsibilities within the group. You will receive monthly allowance for this. If you require any special meals (vegan, vegetarian, lactose intolerant, other food allergies or special diet due to metabolic or religious reasons) **please let us**



know about it in the participation form that you will soon receive.

FINANCIAL SUPPORT

Personal allowance: You will receive 4 Euros per day of activity (**148 E for 37 days of the project**)

Food allowance: You will receive an extra amount of 100 Euros as a food allowance

The volunteers will receive money in 2 turns: $\frac{1}{2}$ of the allowance at the beginning of the month of volunteering and the rest of the amount in the 3^{rd} week of the service.

PERSONAL INSURANCE

Each volunteer is covered by Cigna Insurance. *It is the responsibility of your sending organisation to issue the insurance. Please bring your insurance codes and number with you!*

Insurance cover for personal effects is the responsibility of the individual participant. You are strongly recommended to insure your personal effects for the whole period of your absence from home. Neither Politistiko Ergastiri nor any venue used during the event can entertain claims against loss of, or damage to personal property. You are recommended to ensure that you have adequate medical insurance to cover the period of your stay in Cyprus. We recommend arranging EU health insurance card and taking it with you. Nevertheless is best that you contact your health insurance or travel agency for more details, as we assume no liability that EU health insurance card is enough. **Insurance is your responsibility**.

CURRENCY & PERSONAL SPENDING MONEY

Cyprus is part of the **Euro zone**. You will need to bring sufficient pocket money for personal expenses and drinks in the evenings, since according to the programme it might be difficult to arrange visits to banks during their opening hours. You can use your credit card (Visa, MasterCard etc.) almost everywhere. Please note that there could be limitations when using ATM machines.

TRAVEL & OTHER COSTS

Reimbursement

CHECK LIST FOR TRAVEL REIMBURSEMENT

- 1. Regular air tickets must be accompanied
 - by the original invoice (signed and stamped)/receipt/pay order/proof of payment
 - the boarding pass(the small ticket stub you receive before boarding the plane)
 - the prices stated in the invoices, receipts etc. must coincide with the price on the ticket.

2. E-Tickets must be

- printed out and include your name, the exact fare you paid, details of your flight on the same page
- be provided along with the credit card receipt for the payment or a copy of your bank
- statement (clearly showing the payment has been made)
- given in with the boarding pass(the small ticket stub you receive before boarding the plane)

NOTE: Some airlines print "passenger receipt" at the top of the cardboard ticket. It is not accepted as a receipt of proof of payment. Therefore, if you book your tickets online, please, make sure to print out the e-mail you receive from the airline company upon the payment, stating how much and how you paid.

3. Bus tickets

It is important that that arrival and departure time as well as the price are visible (+invoices if available).

Other important details:

- Missing or lost tickets are not reimbursed.
- Booking paper alone is not enough.
- Any costs for taxi are not reimbursed.
- Return tickets must be bought in advance before the journey.
- Following the guidelines of the program and internal regulations the travel must be realized by the participants on the direct way within maximum 2 days. In case of long pauses or indirect routes (holiday travel), there is no reimbursement of travel costs!
- Mobility tool report must be completed by all youth leaders for reimbursement to be affective.
- Reimbursement is done in Euro and bank transfer charges to the beneficiary account.
- After the meeting, please send us back all your complete travel documents in ORIGINAL by post mail as well as your bank account details (name of account holder, name of the bank, IBAN code, BIC/SWIFT code) to:

Politistiko Ergastiri Ayion Omoloyiton

Anchialou 1

1080 LEFKOSIA

Cyprus

• REINBURSMENT OF TICKETS WILL OCCURE NOT SOONER THAN 10 MONTHS AFTER THE COMPLETION OF THE ACTIVITY AND WHEN THE NA HAS REINMBURSED THE OVERAL BUDGET OF THE PROJECT. THE PROJECT HAS A SECOND PHASE THAT WILL BE COMPLETED IN ARPIL 2018. THIS NEEDS TO BE COMPLETED FOR THE FINAL EVALUATION

Travel cost limit of reimbursement per participant (for each activity)

Slovenia – max 275 Euros Romania – max 275 euros Spain – max 530 Euros Italy – max 275 Euros France – max 360 Euros Greece – max 275 Euros

(please take into account from your max amount the amount of of 25 euros per person, for travel within Cyprus – to and from airport if it is arranged by us)

TO-BRING LIST

- 3 copies of your Activity Agreement signed by you and your sending organisation
- Towels & Toiletries (also any medication you may need)
- Shoes & Long trousers for working in the fields
- Hat for the sun, Sunscreen (high protection) & sunglasses
- Mosquito repellent & cream for mosquito bites
- Camera & Laptop + video editing software (if you have) + UK chargers!!
- Driving Licence & Student ID (if you have one)
- Some music, a movie or an object with a special meaning to you
- Swimming suit (it can get really warm!)
- Warm jacket/coat (...it can get chilly at night)
- Musical Instruments (guitar etc.) or some nice games we can play!
- Your good attitude and positive energy ©



Transport in Cyprus?

You have the choice of 4-wheel drive, or 4-leg "drive"! ;-)

CONTACT INFORMATION

EMERGENCY PHONE NUMBERS WHILE IN CYPRUS:

Pan-European emergency number: **112** Police Department: (+357) 22 802020

Police - Citizens line: 1460

Lefkosia Hospitals: (+357) 22 603000, (+357) 22 405000

Fire Department: (+357) 22 802150

ORGANISING TEAM

Andraž: +357 96075012 Panayiotis:+357 99454881

PARTICIPATING ORGANISATIONS

- Pro Vobis, Romania (<u>voluntar@provobis.ro</u>)
- Xeracion Valencia, Spain (<u>ionlera@xeracionvalencia.org</u>)
- Léo Lagrange Centre, Est France (timothee.romain@leolagrange.org)
- KANE, Greece (<u>fotini@ngokane.org</u>)
- Mladinski center Zagorje ob Savi, Slovenia (nina@mczos.si)
- Salento Bici Tour, Italy (giulia.tenuzzo@gmail.com)





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Facebook Page (click)